

PLEASE POST



The Commonwealth of Massachusetts
FRANKLIN COUNTY SHERIFF'S OFFICE

POSITION OPENING

December 2018

POSITION: Nurse Practitioner or Physician's Assistant (Per diem, non-benefitted position)

GENERAL STATEMENT OF DUTIES:

Works under the direct supervision of the Health Services Director who provides instruction and guidance, assigns work and reviews performance through oral and written reports for adherence to policy and conformance with rules and regulations. Sees inmates on daily basis for routine interval (chronic care) and episodic (acute) visits. Provides medical diagnoses and treats inmates. Conducts physical exams on all new inmates. Responds to and initiates care for medical emergencies throughout the facility. Provides emergency medical treatment to inmates (i.e. suturing) and makes referrals to the local hospital's emergency department. Collects samples, specimens and cultures and performs minor office-based surgical procedures. Collaborates closely with the Clinical Psychologist in providing coordinated treatment services to inmates with mental health disorders. Orders, performs and/or schedules appropriate laboratory, radiological, electrocardiography and other diagnostic procedures in-house and with outside specialists. Reports all emergent and 'sentinel events' to supervisors. Confirms status of inmates' medically-assisted treatment for opiate addiction in order to enroll them in in-house treatment. Attends regular discharge planning meetings with inmates to coordinate aftercare services upon release. Writes prescriptions to bridge inmates' medical treatment upon release until they are seen by outside providers. Collects records from other providers and facilities to provide continuity of care. Maintains thorough patient records. Provides input to the performance evaluation review process for non-supervisory nursing personnel. Designs and delivers in-service training for nurses (e.g. phlebotomy and dressing changes). Offers continuing education to nurses at staff meetings. Precepts primary care medical students from several New England medical schools. Participates in the review, development and implementation of policies, procedures, rules and regulations of the Health Services Unit. Collaborates with the Medical Director and other members of the team to ensure quality of care. Member of the Quality Assurance committee and the Pharmacy and Therapeutics committee. Acts as medical liaison to the U.S. Immigration and Customs Enforcement agency to keep them informed of patient developments. Informs the Massachusetts Department of Public Health of reportable infectious diseases. Teaches health care information to inmates and staff. Provides orientation to inmates and correction officer basic training classes relative to the services of the Health Services Unit. Assists in maintaining a clean and safe environment in the Health Services Unit. Maintains equipment in working condition and immediately reports problems to the Medical Director. Provides 'on-call' service to the Department 24/7/365. Assists in ensuring all health and sanitary codes are met with appropriate follow-up and compliance's deemed necessary by the Department of Public Health, Department of Corrections, or other state and local agencies.

REQUIRED QUALIFICATIONS:

Possession of a current and valid license as a Nurse Practitioner or Physician's Assistant under the Massachusetts Board of Registration, maintains license by completing annual training and CEU requirements. Thorough knowledge of the principles and practices of nursing care both emergency and general care. Knowledge of the principles, practices and techniques of primary care medicine. Working knowledge of prescription pharmaceuticals. Ability to act calmly, make decisions and act quickly in emergency and dangerous situations; ability to interact with people who are under physical and/or emotional stress. Ability to understand, explain and apply the laws, rules, regulations, policies, procedures, specifications, standards and guidelines governing assigned unit activities. Ability to maintain accurate records, determine proper format and procedure for assembling items of information and prepare reports. Ability to communicate effectively in oral and written expression. Ability to adapt to varying work situations. Knowledge of record keeping procedures and legal aspects of medicine; ability to thoroughly read, understand, and follow medication distribution directions. Ability to work with minimal supervision. Ability to work flexible work shifts, weekdays, weekends, and holidays; regular and predictable work attendance. Ability to establish and maintain rapport with persons from different ethnic, cultural and/or economic backgrounds. Ability to follow fairly complex written and oral instructions. Ability to maintain harmonious working relationships with others. Ability to stand and walk for prolonged periods of time. Valid Massachusetts Driver's License.

ADDITIONAL INFORMATION:

SHIFT: 10 hrs per week (primarily Tuesday). Fill in on primary NP vacations. On call and other hours as needed.
SALARY: \$61 to \$71 per hour- contingent on experience and qualifications, subject to state guidelines.
FRINGE BENEFITS: Non-benefitted position

ANTICIPATED STARTING DATE:
TO APPLY:

February 2019
Submit application and resume electronically to Kathy Brown, Assistant Deputy Superintendent / Human Resources (by mail or drop off ATTN: Kathy Brown at 160 Elm Street, Greenfield MA 01301. Kathy.brown@fcs.state.ma.us

The general statement of duties is not intended to be an exhaustive list. It is descriptive and not restrictive in nature, therefore, nothing shall preclude the assignment of additional duties as determined by the administration. We do not sponsor candidates.

AN AA/EEO EMPLOYER