

Commonwealth of Massachusetts

Office of the Sheriff

FRANKLIN COUNTY

CHRISTOPHER J. DONELAN
SHERIFF



LORI M. STREETER
SUPERINTENDENT

PROCESS DIVISION

Franklin County Sheriff's Office Eviction Procedure

Present the original Execution to our office along with fee of \$100.00

Hire one of the following moving companies that are licensed and bonded with the Massachusetts Department of Public Safety to accompany Sheriff's deputy to the eviction location:

- 1) Race Street Properties, Llc. 460 Race Street, Holyoke, MA. 01040
413-534-3505
- 2) Fitton Van & Storage, 161 Benson Street, Fitchburg, MA. 01420
978-345-4314

Once the moving company is paid, contact the Sheriff's Office with the name of the moving company. Sheriff's deputy will schedule the eviction with the moving company and notify you of the date and time. Sheriff's deputy will then serve the defendant(s) with a "Notice of Scheduled Eviction".

On the date and time of the eviction, you or your representative shall meet the deputy at the property in order for the deputy to gain entry. At this time you or your representative will have to change the locks and/or secure your property.

Please note that your initial payment of \$100.00 is for scheduling eviction, serving Notice of Eviction and the first hour of eviction. In the event that the deputy is on site for more than one hour additional time will be charged at the rate of \$50.00 per hour.

Once the Notice of Scheduled Eviction has been served, the \$100.00 fee is non-refundable.